

Plymouth School Music Association

Board of Directors and Officers of the Association

Minutes of Regular Meeting

08/20/24

Minutes of the Board of Directors and Officers of the Association of Plymouth School Music Association of Plymouth, MA, held in the Room 107 of PNHS Plymouth, MA, at 6pm August 20th, 2024

1. CALL TO ORDER

Beth Lopes called the meeting to order at 6:05pm

2. ROLL CALL:

Officers present: Beth Lopes: Pres, Lauren Papa: VP, John Machado: Treasurer, Stacey Burke: Secretary, Althea Tetrault: Asst. Secretary BOD: Tom Bodie, Maria Dunn, Kate Hall

Members/Liaisons: Cathy Tsourides, Chrissy Anderson, Jen Theran, Annie Jones, Beth Whelch, Mike Whelch Dan Miot, John Duffy, Trace Melody

3. QUORUM ESTABLISHED

The Plymouth School Music Association successfully established a quorum.

4. APPROVAL OF PRIOR MEETING MINUTES

Approved

5. **Treasurer's Report:**

- Balance on Hand as of 8/20/24 22,123.11 approved, see report for details.
- Escrow 1919.70
- Available 20,203.41
- Check #1090- Scholarship for 500.00 not yet cashed but included as cashed in available balance.
- Need to file 2024 taxes and renew liability insurance. Approx. \$2000
- Beth Lopes to file raffle permit.

6. **President's Report:**

- Updated PSMA website by Dan Miot- web designer.
- Use Stripe format- pending questions to be answered.
- Request to add address: P.O. Box 1691 Plymouth, Ma 02362
- Add Winter Guard under Winter Percussion
- Website to launch 8/18 week
- G & G Store for band merchandise open until 9/15/24
- \$20 is Plenty / \$50 is Nifty launched
- VPA outlook 2024/2025 updated
- Director Requests: First round submitted by 8/20/24. Second round to submit by 10/15/2024 for review. PCIS and PSMS Directors have not submitted requests at this time.

South Building Drum Cart \$1,750 **Approved** , VPA to cover shipping costs*

PSMS Chorus T-shirts \$850 **Approved** , Quote needed*

South Avenue A cappella arrangements \$1500

Plymouth Marching Band- \$2179 total request **Approved**

Show Shirts \$880

Parade Banner \$920

Sousaphone Cover \$200

Backpack Coolers \$179.94

PN & PS Band and Orchestra Parade T-shirts for Pearl Harbor Parade \$996 **Approved**

PNHS A cappella custom arrangements-one arrangement each group- \$2000

Approved

*Detailed invoice needed from Arranger.

PNHS A cappella Commissioned arrangement for combined group songs- \$1000

Hold till Oct

* PSHS participating?

PNHS Vocal Orlando Trip subsidize costs- \$3000 **Denied**

*Historically trips have not been subsidized to offset parent cost of trip but PSMA would consider helping to fund for equipment or T-shirts for trip.

7. **Liaison Reports/ Updates:**

- **Lauren Papa-PCIS Band & Orchestra-** New Director Alex Birger
- **Kate Hall- PCIS Chorus & Drama-**
- **Maria Dunn-PSMS Band & Orchestra-** New Director Brent Alger
- **Jen Theron- PSMS Chorus & Theatre**
- **Laura Flora & Annie Jones- PNHS Theatre**
- **Trace Melody- PNHS Chorus & A cappella**
- **Beth Lopes- PNHS Concert Band & Orchestra, Marching Band, PN Gig Band, Color Guard, PSHS Concert Band & Orchestra, PS Gig Band –** Marching Band Season underway. Summer band camp week went well.
- **Cathy Tsourides- PSHS Chorus, A cappella & Theatre**

- **John Duffy- Winter Percussion**

8. **Fundraising Reports:**

- **G & G Gear- Beth available** until 9/15 at 12:55
 - liaisons to encourage Directors to push to all groups- including A cappella and Theatre
 - Tech T-shirts, drawstring bags, pajama pants added
- **Plymouth Calling- Beth & Lauren-** Sunday, March 2nd 2025 4:00-9:00pm
 - Explore on-line auction
 - Road Back. Home, John Chebator & Friends, Birds Already confirmed
 - \$25 per person cost approved
 - Maria Dunn to update poster with cost
- **Texas Roadhouse- Beth** Waiting on Fall date
- **Concert Program- Tom & Beth**
 - Start selling sponsors for program books
 - Tom to look at website to proof
- **Indie Ferm- Lauren** Oktoberfest- October 5th at 2:00pm
 - Seeking volunteer to help work the table
- **Golf Tournament- Beth**
 - May date?
 - Raffle baskets?

9. **Committee Reports:**

Finance Committee: Chair John Machado, Tom Bodie (+2)

- Account updated

Membership Committee: Chair Tamao Buffalo Ellis, Stacey Burke (+2)

- Push \$20 is Plenty

Planning Committee: Chair Lauren Papa

- Assist the Board of Directors to create the calendar for upcoming year- VPA Calendar

Communications Committee: Chair Althea Tetrault, Maria Dunn

- New Website & Payments
- Social Media- Althea started working on transition.
- Admins and liaisons aware
- Seeking topic for Hometown Magazine?