

Plymouth School Music Association

Board of Directors and Officers of the Association

Minutes of Regular Meeting

10/15/24

Minutes of the Board of Directors and Officers of the Association of Plymouth School Music Association of Plymouth, MA, held in the Room 107 of PNHS Plymouth, MA, at 6pm

1.CALL TO ORDER

Beth Lopes called the meeting to order at 6:06pm

2.ROLL CALL:

Officers present: Beth Lopes: Pres, Lauren Papa: VP, John Machado: Treasurer, Stacey Burke: Secretary, Althea Tetrault: Asst. Secretary BOD: Tom Bodie, Maria Dunn, Kate Holl

Members/Liaisons: Cathy Tsourides, Jen Theran, Dan Miot, Trace Melody

3.QUORUM ESTABLISHED

The Plymouth School Music Association successfully established a quorum.

4.APPROVAL OF PRIOR MEETING MINUTES

Minutes for August Meeting Approved

5. Treasurer's Report:

- Balance on Hand- \$12,368.13
- Escrow- \$2374.70

- Available- \$18,993.43
- Scholarship check # 1090 has not yet been cashed. SB reached out to parent to inquire.
- Stripe payment platform is up and running. Liaisons have been given login information for use. They need to download the app to personal phone to use for concession food payments during performing arts events. Because of high processing fee- minimum payments \$10.00.

6. **President's Report:**

- \$20 is Plenty / \$50 is Nifty- \$100 donation received. Will leave open and up on web page.
- Vote on final Director allocations-We will no longer be accepting requests or updates for these general allocations. Two final requests considered:
- PNHS A Capella- Commissioned arrangement for combined group songs- \$1000 approved only for combined Winter a cappella competition but not for PNHS Spring completion. PSMA request use of open and closing songs and video for promotional use.
- Marching Band & Plymouth Percussion- \$1181 for new field frame for Marimba instrument. Replacement for broken frame held together with duct tape. Approved.

7. **Liaison Reports/ Updates:**

- **Lauren Papa-PCIS Band & Orchestra-** 12/16 PCIS Orchestra concert. 12/18 Band concert. Seeking liaison replacement with parent of band/ orchestra student.
- **Kate Hall- PCIS Chorus & Drama-** 12/5 PCIS Chorus concert. 1/31-2/1 Lion King theatre production. Rehearsals have begun with over 100 students.
- **Maria Dunn-PSMS Band & Orchestra-** 12/11 Orchestra concert. 12/12 Band concert.

- **Jen Theron- PSMS Chorus & Theatre-** 12/10 Chorus concert? 12/18 combined PSHS and PSMS Vocal concert. Will reach out to Colleen Egan to inquire about PSMS theatre production involvement.
- **Laura Flora & Annie Jones- PNHS Theatre-** No update.
- **Trace Melody- PNHS Chorus & A cappella-** 12/17 Chorus concert. Screen Name Serenade Nov. 2 fundraiser at New World Tavern.
- **Beth Lopes- PNHS Concert Band & Orchestra, Marching Band, PN Gig Band, Color Guard, PSHS Concert Band & Orchestra, PS Gig Band-** Combined Band/ Orchestra Hawaii trip rehearsals are underway for 12/19 concert. MICCA Marching Band festival 10/27. North Gig Band has not started.
- **Cathy Tsourides- PSHS Chorus, A cappella & Theatre-**11/2 Fall A Capella Invitational. 11/14-11/16 Fall play Almost Maine. Will set up PSMA table and concession sales. Seeking donations for concessions.
- **John Duffy- Winter Percussion-** No update.

8. **Fundraising Reports:**

- **G & G Gear- Beth - August 12th- September 15th**
 - Total fundraised: \$856.14 Beth to pick up merchandise and deliver to all four schools 10/17.
- **Plymouth Calling- Beth & Lauren- Sunday, March 2nd 2025 4:00-9:00pm**
 - Auction update- 90 letters mailed by Beth-online forms done soon

- 24/25 Bands: Road Back Home, John Chebator & Friends, Birds Already
 - \$25 tickets now on sale.
 - Seeking auction items.
 - People who donate \$125 or more auction item will receive 1 free ticket to Plymouth Calling.
 - Posters to advertise Plymouth Calling at Fall concerts.
 - People who make donation at concerts to receive raffle ticket for chance to win 1 Plymouth Calling ticket.
 - Reach out to local radio stations and PACT TV to advertise PC event.
- **Texas Roadhouse- Beth- November 4th, 3:30-10:00pm**
 - Scratch tickets for raffle. Seeking donations. Sign up for volunteers to be posted in band app.
- **Concert Program- Tom & Beth**
 - Sold GG- inside front cover paid
 - Need back cover
 - Need inside back cover
 - Need Directors to promote shout-outs
 - Budget and expenses approved
- **Indie Ferm- Lauren- Oktoberfest- October 5th**
 - 50/50 raffle \$167 (\$335 total)
 - General \$521
 - Waiting on Indie Ferm Donation

- **Golf Tournament- Beth**
 - Inquiry made to Crosswinds for Sunday afternoon in May
- **Town Hall Coffee & Donuts- Beth October 19th, 7am-** Beth and Maria to work table.

9. **Committee Reports:**

Finance Committee: Chair John Machado, Tom Bodie (+2)

- Account update

Membership Committee: Chair Tamao Buffalo Ellis, Stacey Burke (+2)

- Online memberships
- Fiscal Year of Membership- July 1st to Dec 31st

Planning Committee: Chair Lauren Papa

- VPA calendar created

Communications Committee: Chair Althea Tetrault, Maria Dunn

- Chrissy to contact Hometown Magazine
- Althea to promote Plymouth Calling on social media.