

Plymouth School Music Association

Board of Directors and Officers of the Association

Minutes of Regular Meeting

September 17, 2024

Minutes of the Board of Directors and Officers of the Association of Plymouth School Music Association of Plymouth, MA, held in the Room 107 of PNHS Plymouth, MA, at 6pm

1. CALL TO ORDER

Beth Lopes called the meeting to order at 6:02pm.

2. ROLL CALL:

Officers present: Beth Lopes: Pres, Lauren Papa: VP, John Machado: Treasurer, Stacey Burke: Secretary, Althea Tetrault: Asst. Secretary BOD: Tom Bodie, Tamao Buffalo-Ellis, Rianardo Ellis, Kate Holl

Members/Liaisons: Chrissy Anderson, Mike Welch, Beth Welch , Dan Miot, Tracę Melody

3. QUORUM ESTABLISHED

The Plymouth School Music Association successfully established a quorum.

4. APPROVAL OF PRIOR MEETING MINUTES

Minutes for August Meeting Approved.

5. **Treasurer's Report:**

- Balance on hand as of 9/17/24 20,997.78 approved, see report for details.

- Escrow 2490.20
- Check number #1090- scholarship for \$500 not yet cashed but included as cashed in available balance.
- Drum Cart paid for \$2199.95
- Water Bags for Marching Band paid for \$191.22

6. President's Report:

- School Store sale closed and taken down from website.
- School Store Sale by group: Band #-84, Orchestra #-23, PSMA #-13, Vocal #-10, Theatre #-8, Band Parent Jacket #-8
- School Store Sale by School: PCIS 6 orders/ 9 products/ \$46.91 profit, PSMS 7 orders/ 9 products/ \$57.92, PSHS 29 orders/ 67 products/ \$349.40 profit, PNHS 21 orders/ 61 products/ \$401.91 profit
- School store discussion: Low sales for vocal and theatre groups. Many school groups selling at same time. Consider holding vocal, a capella and theatre for later sales- not sell at same time as marching band
- \$20 is Plenty/ \$50 is Nifty link on website
- 50/50 raffle for Indie Ferm- accept cash only, no cards
- Raffle Permit- completed by Beth
- Thank you cards from Senior scholarship recipients- put comments on website.

7. Liaison Reports/ Updates:

- **Lauren Papa-PCIS Band & Orchestra- N/A**
- **Kate Holl- PCIS Chorus & Drama- Lion King for play.**
- **Maria Dunn-PSMS Band & Orchestra- N/A**
- **Jen Theron- PSMS Chorus & Theatre- N/A**
- **Laura Flora & Annie Jones- PNHS Theatre- N/A**

- **Trace Melody- PNHS Chorus & A cappella-** Six fundraiser for Vocal travel to Florida. Screen Name Serenade Nov. 2 fundraiser concert at New World Tavern for PNHS Vocal trip to Orlando.
- **Beth Lopes- PNHS Concert Band & Orchestra, Marching Band, PN Gig Band, Color Guard, PSHS Concert Band & Orchestra, PS Gig Band-** North Gig band to start soon. PNHS/ PSHS combined Band and Orchestra Holiday concert to perform at South HS. South HS Gig band started.
- **Cathy Tsourides- PSHS Chorus, A cappella & Theatre-** Auditions for fall play 9/17
- **John Duffy- Winter Percussion - N/A**

8. **Fundraising Reports:**

- **G & G Gear- Beth**
- Total raised \$856.14 See President's report for details.
- **Plymouth Calling- Beth & Lauren-** Sunday, March 2nd, 2025 4:00pm-9:00pm
- Auction update
- 24/25 Bands: Road Back Home, John Chebator & Friends, Birds Already
- \$25 a ticket no early bird special
- **Texas Roadhouse- Beth**
- Monday November 4- 3:30-10:00pm for fall fundraiser- Beth emailed- new contract
- **Concert Program- Tom & Beth**
- Open sales. Cut off date Nov. 13th for advertisers. Liaisons to email Beth and Dan with event dates to add to program and for spreadsheet. 12/5 first concert- Choral
- **Indie Ferm- Lauren** Oktoberfest- October 5th at 2:00pm

- Volunteer to work the table- Tom B, Beth W, John M
- No food truck this year but will have food available.
- **Golf Tournament-** Beth researching information.
- **Paint/ Wine Night?**- discussion

9. **Committee Reports:**

Finance Committee: Chair John Machado, Tom Bodie (+2)

- See Treasurer report for account update
- Order Card Readers

Membership Committee: Chair Tamao Buffalo Ellis, Stacey Burke (+2)

- Online Memberships- \$20 is Plenty/ \$50 is Nifty. 17 members currently.
- PSMA member form on website. Change from check boxes to drop down? Need to select which groups, school, and year of graduation. Dan to inform Beth and Tammy to alert for new members.
- Fiscal Year of Membership July 1st - December 31st
- Create infographic- with QR code- What does PSMA do?

Planning Committee: Chair Lauren Papa

- Assist Board of Directors to create the calendar for the upcoming year- VPA Calendar. Liason's to email with performance dates.

Communications Committee: Chair Althea Tetrault, Maria Dunn

- Need pictures of new Board members.
- Hometown Magazine- Highlight of PNHS/ PSHS Seniors in most recent magazine. Consider interview of Dave Grossman for Vocal trop to Orlando for upcoming article. Chrissy Andersen to follow up with magazine.
- Add to PSMA website Screen Name Serenade Nov. 2 fundraiser concert at New World Tavern for PNHS Vocal trip to Orlando.

Nominating Committee:

Action Items: