

Plymouth School Music Association
Board of Directors and Officers of the Association
Minutes of Regular Meeting
04/06/2022

Minutes of the Board of Directors and Officers of the Association of Plymouth School Music Association of Plymouth, MA, held in the Performing Arts Center of PNHS Plymouth, MA, at 7:00pm April 6th, 2022

1. CALL TO ORDER

Beth Lopes called the meeting to order at 7:00pm.

2. ROLL CALL

Board Members and Officers present:

Beth Lopes, President

Lauren Papa, Vice President

John Machado, Treasurer

Chrissy Anderson, Secretary and Communications Committee Chair

Stacey Burke, Assistant Secretary

Jeannie Gilbert, Board Member

Luis Pizano, Board Member

Erika Duffy, Board Member

Maria Dunn, Board Member

Tamar Buffalo-Ellis, Board Member and Membership Committee Chair

Rianardo Ellis, Board Member

Kim Caple, Board Member

Others present:

Michael Caple

Absent:

Anne Marie Hayes, Committee Chair/Member (undecided)

3. QUORUM ESTABLISHED

The Plymouth School Music Association successfully established a quorum.

4. APPROVAL OF PRIOR MEETING MINUTES

No prior minutes to approve.

5. FINANCIAL REPORT

John Machado gave the Treasurer's report as follows:

A. Total assets as of 03/01/2022

- Main account: \$3461.62

Upcoming estimated expenses:

- Two Scholarships totaling \$1000.00
- Tax Prep ~\$500.00
- Insurance ~\$600.00

Upcoming estimated income:

- Fundraiser, such as Band Showcase ~5,000.00
- Road Race ~ \$1000.00

Motioned by _____ to approve Treasurer's Report, seconded by _____ (we didn't do this, but will at future meetings)

6. PRESIDENT'S REPORT

Beth Lopes led discussion on the Bylaws of the Plymouth Schools Music Association, Goals and Filling Positions.

A. Roles and requirements discussed. Conflict of interests discussed.

B. Vision/Goals:

- SEMBA Fees
- Physical Support such as set up and break down at concerts, help with Footballs games, Chaperoning.
- Point Person for each schools music program.
- Larger Scholarships
- Jackets for Seniors
- Lessons
- Music Camp
- Instruments

C. Filling Officer and Committee Positions:

- Beth Lopes, President
- Lauren Papa, Vice President
- John Machado, Treasurer
- Chrissy Anderson, Secretary and Communications Committee Chair
- Stacey Burke, Assistant Secretary
- Jeannie Gilbert, Board Member
- Luis Pizano, Board Member
- Erika Duffy, Board Member
- Maria Dunn, Board Member

- Tamar Buffalo-Ellis, Board Member and Membership Committee Chair
- Rianardo Ellis, Board Member
- Kim Caple, Board Member

7. UNFINISHED BUSINESS

- None

8. NEW BUSINESS (these were briefly discussed topics that may appear on next meeting's agenda)

- Firm up vision/goals of PSMA
- Communicate with schools to have representatives from each school be members of the Association
- Fundraising Events
- Beth to bring Membership form to next meeting.

9. NEXT MEETING DATE

- The next monthly Board meeting is scheduled for 04/26/22 at 7pm location TBD.

The board meeting adjourned at 8:45pm

These minutes are a rough draft to be reviewed, edited and approved by the Board of Directors at the next meeting.

Christina Anderson, Secretary

Date